



### NEW METER(S) SERVICE REQUEST

**\* NOTE: Once all fees are paid and permit is received, please allow approximately 10 weeks for job completion.\***

**\*\* Please submit \$35.00 check or money order ONLY with this request**

**\*\*\* Forms submitted after September 30 will be processed after January 1st of the following year. \*\*\***

Date \_\_\_\_\_

Office Only: \$35.00 fee received	<input type="checkbox"/> Check <input type="checkbox"/> Money Order	# _____
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Price request required for the following zoning type (**MUST** Check one)

- Residential       Commercial       Mixed-Use

Site Address \_\_\_\_\_ City \_\_\_\_\_

Water Account No. \_\_\_\_\_ Size of existing Water Meter (if applicable) \_\_\_\_\_

Job Request:

\_\_\_\_\_ Abandonment of current water service (*must give reason*) \_\_\_\_\_

\_\_\_\_\_ Relocation of water service (*must give reason*) \_\_\_\_\_

\_\_\_\_\_ Installation of new water meter/service     3/4"     1"     2"     Other: \_\_\_\_\_

Explanation for installation of new water meter/service \_\_\_\_\_

- KEEP SAME meter location     MOVE TO OTHER location (*Mark new location with white "W"*)

\_\_\_\_\_ Upgrade current meter size to     3/4"     1"     2"     Other: \_\_\_\_\_

\_\_\_\_\_  New     **Currently Have Fire Sprinkler system**

\_\_\_\_\_ **Installation of Fire Service**     4"     6"

\_\_\_\_\_ **Installation of Fire Hydrant**     6"

*Please be advised any of these 3 bolded options require Backflow Prevention Assembly to be installed by owner.*

Have plans been submitted?

**Property Owner** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Email \_\_\_\_\_

**Contractor** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Email \_\_\_\_\_

E-mail request to  **Owner** or  **Contractor** (*Please check one*)

Notes \_\_\_\_\_