

REGULAR MEETING OF THE BOARD OF DIRECTORS May 18, 2022
1040 El Campo Drive, Pasadena, CA 91107

ROLL CALL

Directors Present

Steven R. Seiler
Lap T. Ng

Peter C. Jeong
John L. Shaw

Directors Absent

Mark J. Sedlacek

Legal Counsel
John L. Shaw

General Manager

Ken Tcheng - Absent

Proxy Committee

Peter C. Jeong
Mark J. Sedlacek
John L. Shaw

Staff

John Langman
Mel Alberto
Matt Hsu

Pursuant to the requirements in California State AB240, a notice was posted regarding guest attendance.

GUEST – None

STAFF – John Langman, Mel Alberto, Matt Hsu

MINUTES – May 03, 2022 – Approved

MANAGER'S REPORT – Approved

Business Office/HR

- Conservation: Instead of concurring with the MWD on one day per week watering, the Upper District is urging water producers to reduce usage by 20%. We have already initiated a one day per week message. We will wait and see what the conservation results will be. SSWC team is evaluating options to affect water conservation including a tiered rate structure.

Financials/Accounting Operations:

- We withdrew \$400K from UBS; \$200K from cash account and \$200K from Line of Credit.

Field Operations:

- We asked General Pump why the Booster #4 repair cost is higher than Booster #5. GP revisited their quote. The main reason is that Booster #4 is a larger unit and practically all components (i.e. pump bowls, column assembly, wire mesh basket, etc.) have to be replaced except the motor. They were able to reduce labor costs by \$4,000. The new estimated cost is \$80,280.

IT Operations/Facilities:

- Front landscape plan was reviewed with board president, Mr. Seiler. He provided some recommendations to reflect a more natural view of rock and plants placement. Thank you!

FINANCIAL REPORTS -

- Checks - **Approved**
- Cash - **Approved**
- Income Statement - **Approved**
- UBS Statement - **Approved**

COMMITTEE REPORTS – None

OLD BUSINESS - None

NEW BUSINESS - None

CLOSED SESSION - None

MEETING DATES – June 01, 2022 & June 15, 2022

Mark J. Sedlacek, Secretary